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e. , the means) to achieve those goals. Once you have agreed on the goals and actions, you need to develop a system to manage your improvement project. One option is to use this template in

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your project tracking center so you can track both goals and action items on the same form. Perfecting Patient Journeys, from which this template is More »

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The documentation methods described in this article are best suited to domain and system knowledge, and to bridging the gap between the two. About the Author Tomas Björkholm works as an Agile ...

Lean Documentation - InfoQ

Ideally, an agile document is just barely good enough, or just barely sufficient, for the situation at hand. Documentation is an important part of agile software development projects, but unlike traditionalists who often see documentation as a risk reduction strategy, agilists typically see documentation as a strategy

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which increases overall project risk and therefore strive to be as efficient ...

Core Practices for Agile/Lean Documentation

Having knowledge of the overall value stream, including tributaries. Asking questions when changes are made at the local level to ensure that the team understands how the change will impact the customer and the rest of the value stream. They create a culture to sustain improvement by. Identifying, modeling, and encouraging Lean behaviors

Lean For Dummies Cheat Sheet - dummies

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Ahead in business - Learn, Innovate, Lead

There are dozens of tools to help you build a knowledge base on your site—you'll find a documentation tool in most of the best customer support apps, where you can write in rich-text, HTML, or Markdown and easily publish your documentation online. Or, you could host your own documentation, using a WordPress blog or even a plain website.

How to Build an Effective Support Knowledge Base ...

Applying the principles of lean to a document system requires the methodical elimination of waste. Each document is the product of a business process. Waste must be found and removed from that process. The document, however, carries with it the artifacts of that waste. Redundancy and waste are often confused and justified with compliance and ...

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Principles of Lean Documents - MasterControl

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organizational situation, and the problems that advertising must address (along with a clear sense that marcom can help).

Communications Brief Template

Introduction to Lean Six Sigma. Lean Six Sigma has its origins in the electronics company Motorola. It was coined in 1986 as a methodology to reduce defects. It is a powerful tool. Over the last few decades, companies all over the world have saved countless millions by incorporating Lean and Six Sigma strategies into their processes.

12 Essential Lean Six Sigma concepts and tools | Process

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The truth is, building a knowledge base doesn't ensure it will actually be successful (or even useful for that matter). First, the customer has to actually be able to find answers to their questions. This brings user experience, design, architecture, and

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even SEO into the mix.. Second, they need to be able to understand your help documentation and to be able to take action based on the ...

Creating & Managing a Knowledge Base: The Ultimate Guide

LEAN Documentation—Best Practices A trend in the LEAN documentation that can be practiced is context-sensitive help. Context-sensitive help is usually interwoven and available on-demand within the user-interface code of the application or the help tour. It provides smaller chunks of information that are related to the immediate needs of the user.

LEAN Documentation - Kellton Tech

A brief description of each day in a typical five-day Kaizen event follows. Day 1 - Current State Documentation On Day 1, the charter should be communicated, participants should be trained

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and the process should be physically viewed.

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